

# English Communicative Kopykitab

High school Essays & Letters  
 Comprehensive Functional Grammar and Composition (Language & Literature) IX & X  
 A Comedy in One Act  
 Modern Commercial Correspondence  
 Me n Mine-English  
 English Grammar & Composition 7-(17-18)  
 ICSE Model English Essays  
 A COURSE IN ENGLISH COMMUNICATION  
 Soft Skills  
 A Companion to Communication Skill in English  
 The English Connection Coursebook 5  
 The English Connection Coursebook 6  
 The King's Grammar  
 STUDENT'S ENGLISH Composition Book 3  
 Excellent Essays & Letters  
 The Story of My Life  
 The Language of Chemistry or Chemical Equations  
 New Learner's English Grammar & Composition Book 5  
 The Dear Departed  
 Oswaal NCERT & CBSE Question Bank Class 8 Mathematics Book (For 2022 Exam)  
 Oswaal NCERT & CBSE Pullout Worksheet Class 10 English Language & Literature (For 2021-22 Exam)  
 Art, Science, and Personalities  
 Me n Mine-English-Term-1  
 Hot in Here  
 Topi Shukla  
 My English Garden Coursebook - 2  
 Voices Coursebook - 5  
 The Autobiography of Nelson Mandela  
 Analog Circuit Design  
 Easy English Grammar  
 Long Walk to Freedom  
 ESSENTIALS OF EDUCATIONAL PSYCHOLOGY  
 FOR THE LEARNERS OF ENGLISH AS A SECOND LANGUAGE  
 ICSE Art of Effective English Writing for Classes IX-X (2021 Edition)  
 A PRACTICAL COURSE IN EFFECTIVE ENGLISH SPEAKING SKILLS  
 Common Errors in English  
 A Practical Approach to Improving Pronunciation  
 Business Communication  
 Oswaal CBSE Sample Question Paper Class 12 Computer Science Book (For Term I Nov-Dec 2021 Exam)

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## CAROLYN BRODY

*High school Essays & Letters* PHI Learning Pvt. Ltd.

This book *Soft Skills* is like a companion, guiding the students, young men and women, at every step in the job market and corporate personnel. *Soft Skills* have become absolutely essential, both for the growth and success of an individual as well as the organization.

*Comprehensive Functional Grammar and Composition (Language & Literature) IX & X* BPI Publishing

A sizzling debut novel starring a sexy TV chef who steams up more than just entrees... She wasn't his kind of dish-until someone turned up the heat... Celebrity chef and infamous ladies' man Bryce

Ryder can't believe the thoughts he's having about his old friend Jenna McCabe. She's always been the shy girl next-door, but when some bad publicity threatens everything he's built, Jenna gets down to business- and shows a side of herself that is take-charge and totally irresistible. Soon things are heating up in and out of the kitchen- and all of Jenna's secret fantasies about Bryce start coming true. But will she be the one to tame his heart, or is the sexy chef just indulging another one of his cravings?

*A Comedy in One Act* PHI Learning Pvt. Ltd.

*Student's English Composition* is a series of six books. These books have been specially designed to enhance students' writing skills. Students are encouraged to explore everyday situations and what they learn from them. Each exercise has a model composition and many practice

sections to help students develop their language in an interesting and creative manner. • Extent: 120 pp • Full Colour • Paperback Price 199/-

*Modern Commercial Correspondence* Oxford University Press, USA

*Art of Effective English Writing*

**Me n Mine-English** HarperCollins

*Learner's English Grammar And Composition 9,10*

**English Grammar & Composition 7-(17-18)** New Saraswati House India Pvt Ltd

This series seeks to synthesize the essentials of traditional grammar and the main aspects of communicative functional grammar. These books help students to form correct sentences and use the language effectively in real-life situations. Special attention has been given to the points of structure and usage which are a problem to non-native speakers of

English

ICSE Model English Essays PHI Learning Pvt. Ltd.

Collins English Grammar and Composition is a carefully graded series spanning eight levels, which aims to enable learners to master the rules of the English language so that they can use it with ease.

A COURSE IN ENGLISH COMMUNICATION S. Chand Publishing

1500 Chapter-end questions divided equally among 10 chapters with varying levels of difficulty, i.e. Low-Medium-High. 5 Self-Assessment Tests - 500 practice questions with explanatory answers

Soft Skills Oswaal Books and Learning Private Limited

A sensitive, humorous novel on Hindu-Muslim relations, set in post-Independence India, by an eminent Hindi writer.

A Companion to Communication Skill in English S. Chand Publishing

The book that inspired the major new motion picture *Mandela: Long Walk to Freedom*. Nelson Mandela is one of the great moral and political leaders of our time: an international hero whose lifelong dedication to the fight against racial oppression in South Africa won him the Nobel Peace Prize and the presidency of his country. Since his triumphant release in 1990 from more than a quarter-century of imprisonment, Mandela has been at the center of the most compelling and inspiring political drama in the world. As president of the African National Congress and head of South Africa's anti-apartheid movement, he was instrumental in moving the nation toward multiracial government and majority rule. He is revered everywhere as a vital force in the fight for human rights and racial equality. *LONG WALK TO FREEDOM* is his moving and exhilarating autobiography, destined to take its place among the finest memoirs of history's greatest figures. Here for the first time, Nelson Rolihlahla Mandela tells the extraordinary story of his life—an epic of struggle, setback, renewed hope, and ultimate triumph.

*The English Connection Coursebook 5* S. Chand Publishing

For Graduation Courses, Competitive Examinations & Business Executives The book has been revised in accordance with the latest syllabi of different Indian Universities and as per the latest needs. The Whole book has been thoroughly revised and enlarged: many vital points have been added. Five new chapters are added to the existing textbook. The whole book is in the form of capsule model and unnecessary explanations have been removed. The special feature of this book is that it explains the principles as well as

the practice of business correspondence.

The book contains 300 illustrations, 280 theoretical questions and 40 Boxes. This book trains a student to articulate verbal qualification which would serve in qualitative performance along new genre of employees

*The English Connection Coursebook 6* S. Chand Publishing

Analog Circuit Design

The King's Grammar Oswaal Books and Learning Private Limited

A text book on English

*STUDENT'S ENGLISH Composition Book 3* Macmillan

A harmonious blend of the theoretical and practical aspects of educational psychology, this student-friendly text provides a base for the understanding of the subject. The book discusses the various aspects of growth and development, specifically during childhood and adolescence, and accords due importance to the cognitive aspect of human behaviour with elaborate text on intelligence, creativity, thinking, reasoning and problem-solving. Besides maintaining a logical progression of topics, the author has interspersed the text with examples and illustrations to provide an in-depth analysis of the subject matter. The book is ideally suited for the B.Ed. and B.A.

(Education) courses but can also be a valuable reference for teachers, teacher-trainees, and practising counsellors at various levels of school education. **KEY FEATURES** • Cogent and coherent style of writing • Assignment problems and sample tests at the end of various chapters • Wide range of examples and over 50 illustrations to support and explain the topics discussed

BPI Publishing

This book is written in accordance with the new syllabi prescribed for Bank Clerk, PO/MT/ SO conducted by RBI, SBI and IBPS-RRBs. Each section of the book is fully explained, and all the important formulas have been compiled. More than 3000 objective type questions have been provided that adhere to the latest pattern, syllabus, question format, and changing trends of various examinations. This book has abundant examples, Exam Trends, and Exercises to explain different topics in a detailed and clear manner. Various tricks are given to quickly solve the questions. The questions and the concepts provided would not only boost the confidence of the aspirants, but would also sharpen their time management skills.

**Excellent Essays & Letters** PHI Learning Pvt. Ltd.

With the increasing awareness of the importance of English as a global link

language and the widespread use of the Internet and the globalization of business and education, the need for learning English effectively is being felt more than ever before. This international awakening has spurred nations like China and Russia that kept away from English in the past to educate their populations in the English language. In India too, there is a renewed interest in learning English for communication. This book takes the most pragmatic and current approach to the teaching and learning of English which offers learners ready-to-use expressions in their day-to-day communication. The book offers conversations in various social contexts, in formal and informal situations, and lists in an exhaustive way all the expressions used within the particular communicative function. In addition, there are exercises at the end of each unit which provide the learners an opportunity to go through the actual use of those expressions, thereby enhancing their confidence to use English. Designed primarily as a text in communicative or functional English, this book should also be useful to all those who wish to improve their English for socially appropriate communication. **KEY FEATURES** • Provides learners with ready-to-use and socially appropriate expressions through conversations. • Presents a full range of expressions for choice within the language functions such as requests, suggestions, asking and giving opinions, asking and giving advice, and agreeing and disagreeing. • Offers practice opportunity through exercises at the end of each unit. • Brings communication in English within the reach of all learners through steps like read-practice-develop-use.

*The Story of My Life* S. Chand Publishing

A COURSE IN ENGLISH

COMMUNICATION FOR THE LEARNERS OF ENGLISH AS A SECOND LANGUAGE PHI Learning Pvt. Ltd.

The Language of Chemistry or Chemical Equations Upkar Prakashan

A sequel to the author's well received book *A Practical Course in Spoken English*, this comprehensive yet compact book provides a practical course for enhancing one's English speaking skills. Divided into six parts and 44 chapters, the book in Part I—The Knowledge Paradigm: The What and Why of Effective Speaking—discusses, among others, about phonetics and phonology, the phonemes, and stress and intonation. Part II—The Skill Paradigm A—Public Speaking Skills—covers such areas as using the 4Rs for effective speaking, combating stage fear, using audio-visual aids, and non-verbal communication. Part III—The Skill

Paradigm B—Communicating with People—deals with such topics as making effective telephone calls, celebrating teacher's day, expressing gratitude, participating in group discussions, and participating in TV/radio debate. Part IV—Further Strengthening Your Communication Skills—is devoted to a study of reinforcing the reader's vocabulary through such means as using phrasal verbs, linking words, consulting the Ready Reference Wordbook, and frequently used foreign words and phrases. The final two parts—Part V, The Desire to Achieve: Getting Motivated, and Part VI, Effective English Speaking Skills in

Action—provide the meaning and techniques of self-motivation, evaluating daily progress, besides giving some memorable speeches delivered by great speakers like Pandit Jawaharlal Nehru, US Presidents Kennedy and Lincoln, and the civil rights activist, Martin Luther King. The book, written in an accessible and student-friendly manner, is meant for anyone who possesses a fair amount of English speaking skills but wishes to further enhance those skills. Undergraduate students of different disciplines and even plus two students should find the book quite useful and interesting. As acquiring communication skills is a must in today's extremely competitive world, this book

would do wonders to the student as well as the lay reader.

*New Learner's English Grammar & Composition Book 5* Samuel French, Inc. Excellent Essays & Letters  
*The Dear Departed* Vikas Publishing House  
 The English Connection, an integrated skills course, highlights the holistic approach to language teaching and learning. The underlying principles of language learning advocated by the CBSE, i.e., learner autonomy, reflective thinking, creativity, and interactive learning, have been incorporated in the pedagogy that is embedded in the course content of the series.

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